**SUTTONS BAY-BINGHAM FIRE & RESCUE AUTHORITY**

 **REGULAR BOARD OF DIRECTOR’S MEETING**

 **December 13. 2022**

 **As Approved**

**I. Call meeting to order**

 Dorothy Petroskey, President, called the regular meeting of the Suttons Bay

 Fire & Rescue Authority, to order on Tuesday, December 13, at 5:30pm

 at the Suttons Bay Fire Hall, Suttons Bay, Michigan.

**II. Roll call – Quorum Present**

 Present: Dorothy Petroskey, Sandra Grant, Mike Hill

 Absent: John Holcombe, Mary Woods

 Staff Present: Chief Jim Porter

Guests: Kyle Watson

**III**  **Public Comment**

 None

**IV Approval of Agenda**

 ***Hill /moved, Grant /supported, to approve the agenda,***

 ***passed.***

**V. Approval of Minutes -**

  ***Hill /moved, Grant /supported, to approve the November 8, 2022***

 ***Minutes as presented, passed.***

 **VI. Fire Chief Report**

* November 2022 Response Statistics - 63

**I. Treasurer's Report**

 None

**II. Accounts Payable**

 Hill ***/moved, Grant /supported, to approve accounts payable***

 ***in the amount of $51,350.09, passed.***

**III. Correspondence**

 No correspondence.

**IV. New Business**

 **1. EMS Account Write-Offs (bad debt) & Collection Referrals**

 ***Grant /moved, Petroskey /supported, to approve Accu-Med***

 ***submitting the following accounts for write-off, parties involved meets***

 ***Department Policy #3.11., passed.***

 **Run Number $ Amount**

 **100399 $ 324.34**

 **187050 $ 250.00**

**TOTAL $574.34**

 ***Grant /Moved, Petroskey /supported, to approve Accu-Med***

 ***submitting the following accounts for referral to the Department's***

 ***selected collection agency for collection (Central Professional Credit***

 ***Service). Upon review it appears that all accounts qualify for referral***

 ***to collection per Department Policy #3.11, passed.***

**Run Number $ Amount Run Number $ Amount**

**56173 $1,090.00 69537 $275.00**

**90883 $ 122.80 158363 $136.96**

**173400 $865.00 188629 $950.00**

**TOTAL $3,439.76**

**V. Approve 2023 Board of Directors Meeting Schedule**

 ***Grant/moved, Hill/supported, to approve the 2023 Board of Directors***

 ***Meeting Schedule, start time changed from 5:30pm to 6:00pm***

***Roll Call vote Yes: Mike Hill, Dorothy Petroskey, Sandra Grant.***

 **No: None Passed**

**VI. . Employee Healthcare**

Chief Porter said the Board approved funding HSA for three (12) months. Deductible

 is calendar year. Anniversary date changed and signed contracts. In November

 Board and Union will meet as a group and go back to a 1-1- date for 2024.

 **Cost Summary for SBBF&R -** Prepared by Sandra Grant

 HSA is a benefit for the employees.

 ***Sandra Grant/moved, Hill /supported, to put $5,500.00 per employee,***

 ***who chooses HSA, toward the HSA. To any employee who choses HSA but does***

 ***not stay with the HSA Plan, that employee will have to pay 3/4 of the $5,500.00***

 ***back, payable January 1, 2023. the Board to make a January 1, 2023 payout, passed.***

**VII. Old Business**

No old business.

**VIII. Authority Board of Director Member Comments -**

**IX. Adjournment**

The meeting was adjourned at 6:39 p.m.

**James H Porter Jr Chief of Department**

**Michael Hill, Secretary**